

APPENDIX C: ELEMENTARY SCHOOL STUDENT/PARENT COMPUTER USE AGREEMENT

1. I will keep food and beverages away from any computers because they may cause damage to the computer.
2. I will not disassemble any part of any computers or attempt any repairs.
3. I will use school computers in ways that are appropriate and educational.
4. I will not place decorations (such as stickers, marks, etc.) on the school's computers.
5. I will report any inappropriate activity (websites, music, photos, etc) that shows up on my computer immediately to the Principal to avoid potential consequences.
6. I will follow the policies outlined in the *Computer Handbook* and the *Use of Technology Resources Policy* while at school, as well as outside the school day.
7. I will not store personal videos, games, pictures, or music on the computers or on the school's network (H: drive).
8. I understand that the use of Oak Grove's technology resources (ex: laptops, iPads, computer lab, internet, and servers) are a privilege and not a right. I realize that suspension of computer privileges for a length of time as deemed appropriate by the Principal will be mandated when above rules are broken.

Consequences:

1st offense – Office intervention or 5 day computer and/or user account suspension

2nd offense – 10 day computer and/or user account suspension

3rd offense – Computer and/or user account suspended for remainder of trimester or not less than 10 days.

c. Computer Network Violations:

- i. Attempting to log on to the Internet or network (servers, routers, switches, printers, firewall) as a system administrator.
- ii. Sending, accessing, uploading, downloading, or distributing pornographic or sexually explicit materials.
- iii. Installing, enabling, launching, or creating programs that interfere with the performance of the network, internet, or hardware technology resources.
- iv. Creating, uploading, or transmitting computer viruses.
- v. Attempting to defeat computer or network security.

Consequences: Suspension of computer and/or user account, referral to law enforcement authorities, and possible long term suspension or recommended expulsion from school.

- d. Unlawful Computer Usage: Any use of Oak Grove technology that results in unlawful activity, which includes, but is not limited to threats, violence, terrorizing, cyber bullying, may result in severe consequences. This may include, but is not limited to suspension of use of all technology devices, referral to law enforcement authorities, and possible long term suspension or recommended expulsion from school.

I have read and understand and will comply with the computer policies, procedures and information handbook.

Student Name: _____ (Please Print) Grade: _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

PLEASE NOTE: This form is to be signed and returned to Elementary School Office before a student will receive access to the Oak Grove network (login account). Failure to comply to the terms of this agreement will warrant consequences and loss of technology privileges as outlined in the family handbook.