



OAK GROVE'S KJOS EARLY LEARNING CENTER Parent/Student Information

- The Early Learning Center consists of 3-year old classes which we refer to as **preschool**. 3-year olds attend 2 days a week (M/T or W/Th) or 4 days a week (M-Th) for half a day.
- We have 4 & 5 year old classes which we refer to as **pre-kindergarten (Pre-K)**. Students have the option to attend 3 full days a week or 5 full days a week.
- The day begins at 8:20 a.m. for pre-kindergarten and preschool. Preschool ends at 11:00 a.m. and pre-kindergarten ends at 2:45 p.m.
- When class rosters have been determined, you will receive a letter from the teacher offering information regarding placement, as well as setting up a time for an individual family visit.
- Preschool students are dropped off and picked up in the north parking lot. The doors open at 8:10 a.m. If an earlier drop off time is needed, they may join the students in the gym.
- Pre-K students are dropped off at the gym door (Door 4W) any time between 7:50-8:15 a.m. If drop off is after 8:15 a.m., please check your student in at the front desk.
- If your child will be late, sick, has an appointment or for other absences, please contact the front office at 701-893-3073 or email your child's teacher.
- Uniforms are part of the pre-kindergarten dress code. Check the student handbook online for further information. *Preschool* is exempt from uniforms.
- Early Learning Center students (preschool and pre-kindergarten) are asked to refrain from wearing character print shirts.
- Pre-K students join the elementary students for chapel every Tuesday morning. Parents and guests are always welcome to attend! Preschoolers have chapel in their classrooms on Tuesdays or Thursdays.
- Before/After School Care is provided at the south campus by the YMCA. This is offered to students Pre-K through 5th grade. For information, contact Elizabeth Haas at elizabeth.haas@ymcacassclay.org or call 218-359-2314.
- The elementary school has a limited school store where items may be purchased from 8:00 a.m.- 4:00 p.m. each school day. The school also has gently used uniforms and Grover Gear that may be purchased for \$2 each. Clothing donations may be dropped off at the elementary front desk.
- **Please review the Oak Grove Early Learning Center Policy Handbook found on our website at www.oakgrovelutheran.com, click on Publications.**