



Oak Grove Lutheran School

Job Description for Head Coaches

Job Summary: To organize and administer all aspects of the program for the assigned sport, working with all staff to provide a quality program within the context of the school's mission and to encourage student athletes in both athletic excellence and good sportsmanship.

Essential Functions:

- Supervises and is responsible for all aspects of the assigned sport, including performance of assistant coaches.
- Ensures that all regulations and guidelines of the school and the appropriate athletic conference and NDHSAA be strictly adhered to.
- Works with athletic director, Principal and entire staff to plan and provide a top-quality athletic program and worthwhile training and experience for all participants.
- Makes sure that all participants have signed parental consent forms and obtained the proper physical examinations and insurance before the first practice session.
- Schedules and supervises all practice sessions, following direct guidelines.
- Attends all interscholastic events for the sport and supervises behavior of all team and staff.
- Participates, with the Principal and athletic director, in the selection and, if necessary, dismissal of assistant coaches, and performs coaching job appraisals.
- Submits all required reports in a timely fashion, and attends all required faculty and coaching meetings and or conferences.

Qualifications:

1. Bachelor's degree or similar in physical education or related subject with appropriate certification in education.
2. At least three years of previous coaching experience.
3. Good leadership and management skills.
4. Demonstrates Faith as an integral and important part of your life.