

LETTER TO HOUSEHOLDS - CHARGE
 NORTH DAKOTA DEPARTMENT OF PUBLIC INSTRUCTION
 CHILD NUTRITION AND FOOD DISTRIBUTION PROGRAMS
 (Rev. 5/09) G/Tools/SNP/Letter to Households-Charge

Dear Parent or Guardian:

Children need healthy meals to learn. Oak Grove Lutheran School offers healthy meals every school day. Lunch costs \$3.00. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.40 for lunch.

If you applied for financial aid through FACTS Grant & Aid, you automatically applied for Free and Reduced lunch and you do not need to complete an application. If you did not apply for financial aid, but would like to apply for free or reduced price meals, use the Free and Reduced Price School Meals Application, which is located at www.oakgrovelutheran.com/business/forms.php or on the Publications page of Oak Grove's website.

HOW TO APPLY: Complete the application and submit it to the Business Office. If you do not have access to the on-line form please contact the Business Office at 701.237.0210 for a form. We cannot approve an application that is not complete, so be sure to fill out all required information.

If you receive commodity assistance through the Food Distribution Program on Indian Reservations (FDPIR) for your child(ren), a space is provided on the application to indicate this.

If you do not receive Supplemental Nutrition Assistance Program (SNAP) benefits (formally known as Food Stamps), TANF or commodity assistance, the application must have the names of all household members, the social security number of the household member who signs the application, the frequency and amount of income each household member now earns and the signature of an adult household member.

Here are answers to questions you may have about applying:

- 1. Who can receive free or reduced price meals?** Children in households receiving SNAP benefits, TANF, or FDPIR commodity assistance and most foster children can receive free meals regardless of your income. Also, if your household income is below the limits on the Federal Income Chart, your children can receive free or reduced price meals. If you receive SNAP benefits or TANF, your children automatically qualify for the free meals; you do not need to fill out an application.

FEDERAL INCOME CHART For School Year 2009-2010			
Household Size	Yearly	Monthly	Weekly
1	\$20,036	\$1,670	\$386
2	\$26,955	\$2,247	\$519
3	\$33,874	\$2,823	\$652
4	\$40,793	\$3,400	\$785
5	\$47,712	\$3,976	\$918
6	\$54,631	\$4,553	\$1,051
7	\$61,550	\$5,130	\$1,184
8	\$68,469	\$5,706	\$1,317
Each additional person:	\$6,919	\$577	\$134

- 2. I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

- 3. Will the information I give be checked?** Yes, we may ask you to send written proof of the information you give.

- 4. What if I stop receiving SNAP, TANF or commodity assistance?** Once approved for free or reduced price benefits, a household will remain eligible for those benefits for the entire school year. The household is not required to inform the school if they are no longer receiving SNAP benefits, TANF or commodity assistance.

- 5. What if my household size or income changes?** Once approved for free or reduced price benefits, a household will remain eligible for those benefits for the entire school year. An increase in income does not need to be reported. Any decrease in income or increase in household size should be reported as it could result in increased meal benefits.

- 6. If I don't qualify now, may I apply again later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start receiving SNAP benefits, TANF or commodity assistance. If you lose your job, your children may be able to receive free or reduced price meals during the time you are unemployed.

- 7. Will the information on the application be used for any other purpose?** School officials use the information on the application only to decide if your child should receive free or reduced price meals. The information may be released to other federal education programs and state health and education programs.

- 8. May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals

- 9. What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to:

Hearing Official Name	Marilyn Guy, President	
Address	124 N Terrace, Fargo, ND 58102	Phone (701) 237-0212

If you have other questions or need help, call Kyle Bakken at (701) 373-7147.

Sincerely,
 Kyle Bakken, Finance Manager

"In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.